## Basic powerpoint tutorial pdf

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Title BarNote the title bar section which has window controls at the right end, as in other Microsoft Office programsNote that a blank presentation opens with a default file name of PresentationQuick Access ribbon tabs and exploring Microsoft PowerPoint Step by Step is designed for use as a learning and reference resource by home and business users of Microsoft Office programs who want to use PowerPoint to create and present slide presentations and printed materials Get hands-on training with bite-sized tutorials that recreate the experience of using actual software. In order to deeply understand this presentation design software, you need to recognize its main Microsoft PowerPoint is a robust application that allows you to combine text, graphics, and predesigned backgrounds to create professional presentations. The following is an This information can include text, pictures, charts, video, sound, and more. PowerPoint Basics: What are the components of PowerPoint Workspace? These Quick Start Guide. SCORM-compatible lessons PowerPoint Basics: What are the components of PowerPoint Workspace? Use this guide to learn the basics. Explore the ribbon. Mastering PowerPoint: What are the main features of PowerPoint? What are PowerPoint templates and where to find them? This class covers the essentials of using PowerPoint, including getting started, adding slides, adding text and pictures to slides, changing the look of your presentation, and presenting, saving, and printing your PowerPoint slideshow Exploring the PowerPoint Environment Open PowerPoint by using the Start menu or by double-clicking on the Desktop icon. New to PowerPoint? See what PowerPoint can do by selecting the. This class covers the essentials of using PowerPoint, including getting started, adding slides, Microsoft PowerPoint is presentation software that allows you to create dynamic slide presentations that include animation, narration, images, videos and more.



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